

# Supplier info : Food and Drink

**We as a company have chosen to embed more sustainable practices while organising events, by using TRACE.**

TRACE is the definitive carbon measurement platform for sustainable events. By capturing data we can generate emissions and waste impact reports in real time, designed to give us insight into the environmental impact of our events. More information about TRACE can be found [here](#).

As one of our suppliers, we appreciate your assistance in helping us gather together the information needed to fully measure our carbon impact and to help us create a greener, more sustainable industry. We are eager to measure the impact of our catering from this event, and any additional serveware utilised.

## **Data required:**

The **number of covers** for each meal type and **menu choices** (beef/lamb, other meat or fish, vegetarian or plant based) as well as the **serveware** used, such as reusable crockery or disposable paper plates.

The **number of drinks** served (beer/cider, wine, spirits, softdrinks, hot drinks, water), the **packaging material** and size and whether any **additional serveware** was provided such as plastic cups.

## **Inputting into TRACE:**

The data that you gather can then either be [inputted directly into TRACE](#) or into [templates](#) that have been built to be [copied and pasted](#) into the platform, by either yourselves or by your client.

Once you've inputted data into TRACE, you're eligible for a TRACE-trained supplier badge to advertise your commitment to measurement, contact us via this [form](#) to get yours.

## **TOP TIPS for data collection and input:**

- *If the meal types, packaging or serveware do not apply exactly, please select the closest match. Don't change the drop-down options as it won't work in the calculator.*
- *Any disposable serveware used and any food waste should be inputted separately on the waste template.*
- *Your relevant team members should be made aware of what data you need to record from project kick-off, with a process for recording the meal types, dietary options, and serveware used. Embedding this information collection into your project from the start will ensure completing your data is quick and easy.*