

Supplier info: Build production

We as a company have chosen to embed more sustainable practices while organising events, by using TRACE.

TRACE is the definitive carbon measurement platform for sustainable events. By capturing data we can generate emissions and waste impact reports in real time, designed to give us insight into the environmental impact of our events. More information about TRACE can be found [here](#).

As one of our suppliers, we appreciate your assistance in helping us gather together the information needed to fully measure our carbon impact and to help us create a greener, more sustainable industry. We are eager to measure the impact of our build production items for this event, and therefore need information from you on the materials used and their onward life.

Data required:

Total weight of each **type of material** used, its **source** (recycled/virgin/hired) and its **onward life** after use (recycled/disposed/donated etc)

Inputting into TRACE:

The data that you gather can then either be [inputted directly into TRACE](#) or into [templates](#) that have been built to be [copied and pasted](#) into the platform, by either yourselves or by your client.

Once you've inputted data into TRACE, you're eligible for a TRACE-trained supplier badge to advertise your commitment to measurement, contact us via this [form](#) to get yours.

TOP TIPS for data collection & input:

- *If the items on the drop down menus do not apply exactly, please select the closest match. Don't change the options as it won't work in the calculator.*
- *All your team members should be made aware of what data you need to record from project kick-off, with a process for logging material used and their total weights as you go.*
- *If you need more rows please insert them between existing ones in order to preserve the drop down formatting.*
- *For inputting data into TRACE, In the 'onward life' field, refer to yourself in the third person eg 'supplier'. So if you are removing the materials from the event, mark as 'supplier removed for recycling' or 'supplier removed for disposal'*